



NOTICE TO VACATE

This notice must be signed by all financially responsible residents listed on the lease agreement. Return to your Sunbelt Properties Property Manager

Date: _____ Property Address: _____ UNIT _____

I /We _____ (Residents)

do hereby give notice to vacate on the date of: _____.

We understand and acknowledge that we are bound by the terms of the Residential Lease / Rental Agreement and this notice in no way releases us from any responsibilities or obligations for such Residential Lease / Rental Agreement.

Resident (print name)	Resident (signature)	Date
E-Mail	Cell Phone	Home Phone
Resident (print name)	Resident (signature)	Date
E-Mail	Cell Phone	Home Phone
Resident (print name)	Resident (signature)	Date
E-Mail	Cell Phone	Home Phone

Address you want the security deposit mailed to: _____

What is the reason you are moving? _____

What date to you intend to be fully out of the property (if other than the last day of the month)? _____

If the reason you are moving is related to a problem with the property, is there something that could be done to persuade you not to move at this time? _____

Is there anything else we need to know about the property? _____

Please note that notice must be received prior to the 1st of the month and must end on the following last day of the month.

To be completed by Sunbelt Properties
 Received by SP office on _____ (date), by _____ (initial)
 Lease expiration date: _____
 Upload to Appfolio _____
 Start Move Out Checklist _____